Financial Statements and Report of Independent Certified Public Accountants

St. Edmond's Home for Crippled Children

June 30, 2019 and 2018

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**GRANT THORNTON LLP** Two Commerce Square 2001 Market St., Suite 700

Philadelphia, PA 19103

**F** +215.561.1066

# REPORT OF INDEPENDENT CERTIFIED PUBLIC ACCOUNTANTS

Board of Directors St. Edmond's Home for Crippled Children

We have audited the accompanying financial statements of St. Edmond's Home for Crippled Children, which comprise the statements of financial position as of June 30, 2019 and 2018, and the related statements of activities and changes in net assets and cash flows for the years then ended, and the related notes to the financial statements.

#### Management's responsibility for the financial statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

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#### Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of St. Edmond's Home for Crippled Children as of June 30, 2019 and 2018, and the results of its activities and changes in net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Sant Thornton LLP

Philadelphia, Pennsylvania March 27, 2020

# STATEMENTS OF FINANCIAL POSITION

## June 30,

| ASSETS  | ASSETS 2019 |           |      | 2018       |  |  |
|---|-------------|-----------|------|------------|--|--|
| CURRENT ASSETS  |             |           |      |            |  |  |
| Cash  | \$          | 325       | \$   | 325        |  |  |
| Accounts receivable - Commonwealth of Pennsylvania, net of        | +           |           | Ŧ    |            |  |  |
| allowance for doubtful accounts of \$141,720                      |             | 2,435,529 |      | 3,172,531  |  |  |
| Accounts receivable - other                                       |             | 27,876    |      | 42,075     |  |  |
| Due from Catholic Social Services                                 | 1           | 3,297,689 | 1    | 2,791,078  |  |  |
| Prepaid expenses and other current assets                         |             | 132,903   |      | 122,868    |  |  |
| Client escrow funds   |             | 32,909    |      | 32,368     |  |  |
| Total current assets  | 1           | 5,927,231 | 1    | 6,161,245  |  |  |
| Property, plant and equipment, net                                |             | 2,873,559 |      | 2,588,049  |  |  |
| Notes receivable - Catholic Social Services                       |             | 4,400,000 |      | 4,400,000  |  |  |
| Investments   | 1           | 5,647,350 | 1    | 4,777,540  |  |  |
| Beneficial interest in net assets held by affiliated organization |             | 2,236,393 |      | 2,236,393  |  |  |
| Trusts held by third parties                                      |             | 1,049,439 |      | 1,074,700  |  |  |
| Total assets  | \$ 4        | 2,133,972 | \$ 4 | 1,237,927  |  |  |
| LIABILITIES AND NET ASSETS  |             |           |      |            |  |  |
| CURRENT LIABILITIES   |             |           |      |            |  |  |
| Accounts payable and accrued expenses                             | \$          | 259,172   | \$   | 203,522    |  |  |
| Salaries and wages payable  |             | 404,335   |      | 396,280    |  |  |
| Deferred revenue  |             | -         |      | 142,000    |  |  |
| Client escrow funds   |             | 32,909    |      | 32,368     |  |  |
| Total current liabilities   |             | 696,416   |      | 774,170    |  |  |
| NET ASSETS  |             |           |      |            |  |  |
| Without donor restrictions  | 3           | 8,145,653 | 3    | 37,137,052 |  |  |
| With donor restrictions   |             | 3,291,903 |      | 3,326,705  |  |  |
| Total net assets  |             | 1,437,556 |      | 10,463,757 |  |  |
| Total liabilities and net assets                                  | \$ 4        | 2,133,972 | \$ 4 | 1,237,927  |  |  |

The accompanying notes are an integral part of these financial statements.

# STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS

#### Year ended June 30, 2019

|  | Net assets<br>without<br>donor<br>restrictions | Net assets<br>with<br>donor<br>restrictions | Total        |
|--|--|---|--------------|
|  |  |   |              |
| Operating revenue  |  |   |              |
| Governmental revenue                                     | \$ 9,258,898                                   | \$ -  | \$ 9,258,898 |
| Total operating revenue                                  | 9,258,898                                      | <u> </u>                                    | 9,258,898    |
| Operating expenses                                       |  |   |              |
| Salaries, wages and other payroll                        | 7,096,552                                      | -   | 7,096,552    |
| Administrative and general                               | 1,824,631                                      | -   | 1,824,631    |
| Occupancy  | 594,637  | -   | 594,637      |
| Direct expenses of care                                  | 270,860  | -   | 270,860      |
| Depreciation   | 304,366  |   | 304,366      |
| Total operating expenses                                 | 10,091,046                                     | <u> </u>                                    | 10,091,046   |
| Deficiency in operating revenue under operating expenses | (832,148)                                      |   | (832,148)    |
| Other revenue  |  |   |              |
| Donations and other                                      | 464,578  | 6,071                                       | 470,649      |
| Women's auxiliary  | 318,051  | -   | 318,051      |
| Catholic Charities Appeal                                | 25,000   | -   | 25,000       |
| Legacies and bequests                                    | 15,698   | -   | 15,698       |
| Increase in investment held by affiliated organization   | -  | -   | -            |
| Investment return, net                                   | 1,001,810                                      | (25,261)                                    | 976,549      |
| Total other revenue (expenses)                           | 1,825,137                                      | (19,190)                                    | 1,805,947    |
| Net assets released from restrictions                    | 15,612   | (15,612)                                    |              |
| Increase (decrease) in net assets                        | 1,008,601                                      | (34,802)                                    | 973,799      |
| <b>Net assets</b><br>Beginning of year                   | 37,137,052                                     | 3,326,705                                   | 40,463,757   |
| End of year  | \$38,145,653                                   | \$ 3,291,903                                | \$41,437,556 |

The accompanying notes are an integral part of this financial statement.

# STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS

## Year ended June 30, 2018

|  | Net assets<br>without<br>donor<br>restrictions | Net assets<br>with<br>donor<br>restrictions | Total        |
|--|--|---|--------------|
| Operating revenue                                      |  |   |              |
| Governmental revenue                                   | \$ 9,858,510                                   | \$-   | \$ 9,858,510 |
| Total operating revenue                                | 9,858,510                                      |   | 9,858,510    |
| Operating expenses                                     |  |   |              |
| Salaries, wages and other payroll                      | 6,878,418                                      | -   | 6,878,418    |
| Administrative and general                             | 1,729,587                                      | -   | 1,729,587    |
| Occupancy  | 583,931  | -   | 583,931      |
| Direct expenses of care                                | 255,240  | -   | 255,240      |
| Depreciation   | 301,838  | -   | 301,838      |
| Doprosidation  | 001,000  |   | 001,000      |
| Total operating expenses                               | 9,749,014                                      |   | 9,749,014    |
| Excess of operating revenue over operating expenses    | 109,496  |   | 109,496      |
| Other revenue  |  |   |              |
| Donations and other                                    | 791,206  | 10,000                                      | 801,206      |
| Women's auxiliary                                      | 55,566   | _   | 55,566       |
| Catholic Charities Appeal                              | 25,000   | -   | 25,000       |
| Legacies and bequests                                  | 20,698   | -   | 20,698       |
| Increase in investment held by affiliated organization |  | 359,452                                     | 359,452      |
| Investment return, net                                 | 1,399,922                                      | 12,796                                      | 1,412,718    |
| Total other revenue                                    | 2,292,392                                      | 382,248                                     | 2,674,640    |
| Net assets released from restrictions                  | 8,375  | (8,375)                                     |              |
| Increase in net assets                                 | 2,410,263                                      | 373,873                                     | 2,784,136    |
|  |  |   |              |
| Net assets   | 24 706 700                                     | 2 052 922                                   | 27 670 624   |
| Beginning of year                                      | 34,726,789                                     | 2,952,832                                   | 37,679,621   |
| End of year  | \$37,137,052                                   | \$ 3,326,705                                | \$40,463,757 |

The accompanying notes are an integral part of this financial statement.

# STATEMENTS OF CASH FLOWS

## Year ended June 30,

|   |    | 2019        | 2018 |             |  |
|---|----|-------------|------|-------------|--|
|   |    |             |      |             |  |
| Cash flows from operating activities                      | •  | 070 700     | •    | 0 704 400   |  |
| Increase in net assets                                    | \$ | 973,799     | \$   | 2,784,136   |  |
| Adjustments to reconcile change in net assets to net cash |    |             |      |             |  |
| provided by operating activities                          |    |             |      |             |  |
| Depreciation  |    | 304,366     |      | 301,838     |  |
| Loss on disposal of property, plant and equipment         |    | -           |      | 31,325      |  |
| Increase in investment held by affiliated organization    |    | -           |      | (359,452)   |  |
| Net realized and unrealized gains on investments          |    | (198,386)   | (    | (1,081,910) |  |
| Changes in operating assets and liabilities               |    |             |      |             |  |
| Accounts receivable - Commonwealth of Pennsylvania        |    | 737,002     | (    | (1,761,200) |  |
| Accounts receivable - other                               |    | 14,653      |      | (7,562)     |  |
| Due from Catholic Social Services                         |    | (506,611)   |      | 3,792,540   |  |
| Deferred revenue  |    | (142,000)   |      | 142,000     |  |
| Prepaid gains and other assets                            |    | (10,489)    |      | 947         |  |
| Accounts payable and accrued expenses                     |    | 55,650      |      | (122,824)   |  |
| Salaries and wages payable                                |    | 8,055       |      | (119,602)   |  |
| Net cash provided by operating activities                 |    | 1,236,039   |      | 3,600,236   |  |
| Cash flows from investing activities                      |    |             |      |             |  |
| Capital expenditures                                      |    | (589,876)   |      | (479,358)   |  |
| Purchases of investments                                  |    | -           | (    | (3,482,511) |  |
| Proceeds from sales of investments                        |    | (646,163)   |      | 361,633     |  |
| Net cash used in investing activities                     |    | (1,236,039) | (    | (3,600,236) |  |
| Change in cash  |    | -           |      | -           |  |
| Cash  |    |             |      |             |  |
| Beginning of year   |    | 325         |      | 325         |  |
| End of year   | \$ | 325         | \$   | 325         |  |

The accompanying notes are an integral part of these financial statements.

#### NOTES TO FINANCIAL STATEMENTS

#### June 30, 2019 and 2018

#### NOTE A - ORGANIZATION

St. Edmond's Home for Crippled Children ("St. Edmond's") is a residential facility of the Archdiocese of Philadelphia located in Rosemont, Delaware County, Pennsylvania. St. Edmond's serves physically handicapped/intellectually disabled children between the ages of 6 and 21 years of age with a licensed capacity of 44 beds.

Catholic Charities of the Archdiocese of Philadelphia, operating as Catholic Social Services of the Archdiocese of Philadelphia ("CSS") established in 1919, is a multi-faceted social services organization whose departments offer a wide range of services to meet the needs of children, adults and families including adoption and foster care programs. CSS functions as a self-contained entity and maintains separate financial statements for each of its operations. St. Edmond's is one of the entities operating under CSS.

The accompanying financial statements include programs operated and administered by St. Edmond's.

The Archdiocese of Philadelphia (the "Archdiocese") was proclaimed a Catholic diocese in 1808 and raised to an Archdiocese in 1875. The Archdiocese oversees the activities of the Roman Catholic Church (the "Church") for the five counties of Philadelphia, Bucks, Chester, Delaware and Montgomery in the southeastern part of the Commonwealth of Pennsylvania and is operated in accordance with the provisions of the 1983 Code of Canon Law, as amended, of the Church. St. Edmond's, which is related, is operated separately and distinctly from the Archdiocese.

Catholic Charities Appeal, a separate legal corporation and a related organization, raises money for certain organizations within the Archdiocese, including St. Edmond's.

# NOTE B - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### **Recently Adopted Accounting Pronouncement**

Effective July 1, 2018, St. Edmond's adopted Financial Accounting Standards Board ("FASB") Accounting Standards Update ("ASU") 2016-14, *Presentation of Financial Statements of Not-for-Profit Entities*. This standard makes certain improvements to the current reporting requirements for not-for-profit entities including: (1) the presentation for two classes of net assets at the end of the period, rather than the previously required three classes, as well as the annual change in each of the two classes; (2) information about liquidity and the availability of resources; and (3) addresses the lack of consistency with expenses and investment return. St. Edmond's financial statements have been adjusted to reflect the new requirements. The standard has been applied retrospectively to all years presented, except for functional expenses which is only presented for 2019.

#### Basis of Presentation

The accompanying financial statements have been prepared on the accrual basis in conformity with accounting principles generally accepted in the United States of America ("US GAAP"). St. Edmond's presents its financial statements in accordance with the guidance set forth by the FASB in regard to *Financial Statements of Not-for-Profit Organizations*. Accordingly, St. Edmond's net assets and revenues, expenses, gains and losses are classified into two categories, based on the existence or absence of donor-imposed restrictions.

Net assets without donor restrictions are not subject to donor-imposed restrictions and may be designated for specific purposes by action of the Board of Directors.

## NOTES TO FINANCIAL STATEMENTS - CONTINUED

## June 30, 2019 and 2018

#### NOTE B - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

Net assets with donor restrictions include contributions, including pledges, trusts, remainder interests, income and appreciation which can be expended but for which restrictions have not yet been met, or which are required by donors to be perpetually retained. Such restrictions include purpose restrictions where donors have specified the purpose for which the net assets are to be spent, or time restrictions imposed by donors or implied by the nature of the gift.

## Use of Estimates

The preparation of financial statements in conformity with US GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. The most significant management estimates and assumptions include the allowance for doubtful accounts, useful lives of depreciable assets, and the fair value of investments and beneficial interest in net assets held by affiliated organization. Actual results could differ from those estimates.

## Cash and Cash Equivalents

St. Edmond's considers investments in highly liquid securities, authorized by management, purchased with a maturity of three months or less from the date purchased, to be cash equivalents. With the exception of escrow client funds, for the years ended June 30, 2019 and 2018, St. Edmond's possessed only petty cash held on site. The client escrow funds held by St. Edmond's may at times exceed Federal Deposit Insurance Corporation limits.

#### Accounting for Long-Lived Assets

St. Edmond's continually evaluates whether events and circumstances have occurred that indicate the remaining estimated useful life of long-lived assets may warrant revision or that the remaining balance may not be recoverable. When factors indicate that long-lived assets should be evaluated for possible impairment, St. Edmond's uses an estimate of the related undiscounted operating income over the remaining life of the long-lived assets in measuring whether the long-lived asset is recoverable. The impairment loss on these assets is measured as the excess of the carrying amount of the asset over its fair value. Fair value is based on market prices where available, or discounted cash flows. St. Edmond's believes that no revision to the remaining useful lives or write-down of long-lived assets were required at June 30, 2019 and 2018.

#### **Client Escrow Funds**

St. Edmond's acts as trustee over funds held for its residents. Expenditures of resident funds are authorized by the residents or their families. Generally, the funds are used to cover the costs of personal items which are not covered by the daily general service charge or special charges. These funds are returned to the resident, family or estate upon discharge or death.

#### Investments

SEI, a provider of institutional asset management services, created two publicly traded Catholic Values mutual funds: the Catholic Values Equity Fund and the Catholic Values Fixed Income Fund ("Catholic Values Funds"), which provide Catholic institutions with high-quality investment products that align with their core values, without sacrificing diversification or return potential. Specifically, the Catholic Values Funds align with the investment directives set forth by the United States Conference of Catholic Bishops ("USCCB"). The Archdiocese appointed SEI Private Trust Company to act as custodian (the "Custodian") of the investments, which consist of certain cash and securities and are more fully described in Note C.

#### NOTES TO FINANCIAL STATEMENTS - CONTINUED

## June 30, 2019 and 2018

## NOTE B - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

#### Investments - Continued

Investments are reported at fair value. Realized gains and losses are reported to the participant monthly. Gains and losses created at the participant level due to sales are recorded in the specific participant accounts. Unrealized gains and losses are included in the statements of activities and changes in net assets as a component of investment return, net.

#### Beneficial Interest in Net Assets Held by Affiliated Organization

Beneficial interest represents the net assets of a financially interrelated organization which raises funds for the benefit of St. Edmond's. Changes in the value of the beneficial interest are recorded in the statements of activities and changes in net assets.

# Contributions

All contributions are considered to be available for unrestricted use unless specifically restricted by the donor. Amounts received that are designated for future periods or restricted by the donor for specific purposes are reported as net assets with donor restrictions. However, if a restriction is fulfilled in the same time period in which the contribution is received, St. Edmond's reports the support as unrestricted. When a stipulated time restriction or purpose restriction is satisfied, net assets with donor restrictions are reclassified to net assets with donor restrictions and reported in the statements of activities and changes in net assets as net assets released from restrictions.

Contributions of long-lived assets received without donor stipulations are reported as unrestricted revenue at the fair value of the date of the gift. Contributions of other assets specified for the acquisition or construction of long-lived assets are reported as restricted support; those restrictions expire when the assets are placed in service.

Unconditional promises to give ("pledges") are recorded as receivables and revenues within the appropriate net asset category, all of which will be collected within one year.

#### Governmental Revenue

St. Edmond's receives its funding through contracts with Pennsylvania, various cities and counties, federal programs and agreements with managed care and insurance organizations. These contracts/agreements are generally fee-for-service agreements. The ultimate determination of amounts reimbursable under cost reimbursement contracts/agreements is based upon allowable costs to be reported to and subject to audit by grantors and/or their agents.

Net program service revenues are from funding sources under fee-for-service contracts for several of St. Edmond's programs. For other programs, St. Edmond's receives program service fees from funding sources under per diem-type contracts for certain programs and unit prices for outpatient services. Revenue for these programs is recorded when the services are provided, while adjustments to prior recognized revenues are recorded in following periods, as final settlements are determined. St. Edmond's recorded a reduction to revenue of \$230,659 related to settlements received for prior years for the year ended June 30, 2019 and additional revenue of \$447,742 for the year ended June 30, 2018.

#### NOTES TO FINANCIAL STATEMENTS - CONTINUED

## June 30, 2019 and 2018

## NOTE B - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

#### Governmental Revenue - Continued

St. Edmond's is subject to numerous laws and regulations of federal, state, and local governments. Compliance with these laws and regulations can be subject to government review and interpretation, as well as regulatory actions unknown and unasserted at this time. Government activity in the health care industry has increased with respect to investigations and allegations concerning possible violations of regulations by health care providers, which could result in the imposition of significant fines and penalties, as well as significant repayments of previously billed and collected revenues for client services. As a result, there is at least a reasonable possibility that recorded estimates will change by a material amount in the near term. Management believes that it is in compliance with all applicable laws and regulations and is not aware of any pending or threatened investigations involving allegations of potential wrongdoing.

#### Allowance for Doubtful Accounts

St. Edmond's continually monitors accounts receivable for collectability issues. The allowance is based upon management's judgment and is determined by considering a number of factors, including the length of time accounts receivable are past due, St. Edmond's previous loss history, the nature of the service provided and other pertinent factors. St. Edmond's writes off accounts receivable when they become uncollectible, and payments subsequently received on such receivables are credited to the allowance for doubtful accounts.

#### Allocated Expenses - Archdiocese of Philadelphia - Catholic Social Services

CSS provides administrative and accounting services for institutions and group homes, including St. Edmond's. The total expenses incurred by CSS in providing services are accumulated and allocated on a pro rata basis to the institutions and group homes. The allocated amount is recorded as a general and administrative expense in the statements of activities and changes in net assets. Any difference between the allocation and the amount charged to the institution or group homes during the year is considered a contribution of services from CSS.

#### Property, Plant and Equipment

Land, buildings, building improvements, automobiles, and furniture and equipment are capitalized at cost or their fair value if donated. Depreciation is computed on a straight-line basis and recognized as expense over the estimated useful life of the related assets, which are as follows:

| Building                | 40 years    |
|-------------------------|-------------|
| Building improvements   | 15-20 years |
| Furniture and equipment | 5-10 years  |

#### NOTES TO FINANCIAL STATEMENTS - CONTINUED

#### June 30, 2019 and 2018

## NOTE B - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

#### Liquidity and Availability of Resources

Financial assets available for general expenditure, all of which are classified as net assets without donor restrictions, within one year of the statement of financial position date consist of the following:

|  | June 30, |                                |    |                                |
|--|----------|--------------------------------|----|--------------------------------|
|  | 2019     |                                |    | 2018                           |
| Cash and cash equivalents<br>Accounts receivable<br>Investments - board designated                               |          | 325<br>2,463,405<br>15,647,350 | \$ | 325<br>3,214,606<br>14,777,540 |
| Assets available to management   |          | 18,111,080                     |    | 17,992,471                     |
| Liabilities to be settled within one year<br>Accounts payable and accrued expenses<br>Salaries and wages payable |          | (259,172)<br>(404,335)         |    | (203,522)<br>(396,280)         |
| Assets available to management less liabilities to be settled within one year                                    | \$       | 17,447,573                     | \$ | 17,392,669                     |

St. Edmond's receives cash management services from CSS, which includes the receipt of program revenues and payments of operating expenses. The cash activity is recorded through due to affiliated institutions which are settled periodically.

#### **Pending Accounting Pronouncements**

In May 2014, the FASB issued ASU 2014-09, *Revenue from Contracts with Customers*, to improve financial reporting by creating common revenue recognition guidance. The core principle of this guidance is that an entity should recognize revenue in an amount that reflects the consideration to which the entity expects to be entitled in exchange for these goods and services at the date the performance obligation has occurred. ASU 2014-09 is effective for periods beginning after December 15, 2018. An entity will apply this update using either a full retrospective application, which applies the standard to each prior period presented, or under the modified retrospective application, in which an entity recognizes the cumulative effect of initially applying the new standard as an adjustment to the opening statement of financial position at the date of initial application. St. Edmond's is evaluating the impact of ASU 2014-09 at this time.

#### **NOTE C - INVESTMENTS**

The investment in the Trustee Account and other investments are reported at fair value and consist of the following:

*Catholic Values Equity Fund (or "fund")* - Invests in common stocks and is managed by SEI. The equity fund is valued at the closing price of the traded fund.

*Catholic Values Fixed Income Fund (or "fund")* - Invests in mutual funds, corporate obligations, United States Treasury obligations and municipal obligations and is managed by SEI. The fixed income fund is valued at the closing price of the traded fund.

#### NOTES TO FINANCIAL STATEMENTS - CONTINUED

#### June 30, 2019 and 2018

#### **NOTE C - INVESTMENTS - Continued**

Account holders have the option of six asset classifications in which to invest. The options include a shortduration U.S. government bond fund, a 100% fixed income bond fund and four equity funds with varying fixed income to equity mixes of 30/70, 50/50, 60/40 or 70/30. The Investment Committee of the Archdiocese of Philadelphia has primary responsibility for determining fixed income to equity mix. The asset mix of the mutual funds is SEI's responsibility. Management of the Archdiocese is responsible for ensuring that asset investment allocations among the funds are maintained as determined by the Investment Committee of the Archdiocese of Philadelphia.

There are no donor restrictions on the investments as of June 30, 2019 or 2018.

At June 30, St. Edmond's held the following categories of investments:

|  | <br>2019                      |    | 2018                    |  |
|--|-------------------------------|----|-------------------------|--|
| Catholic Values Equity Fund<br>Catholic Values Fixed Income Fund | \$<br>11,295,758<br>4,351,592 | \$ | 10,454,731<br>4,322,809 |  |
|  | \$<br>15,647,350              | \$ | 14,777,540              |  |

Investment return for investments comprised of the following for the years ended June 30, 2019 and 2018:

|   |   | 2019               |                          |       |                       | 2018  |                   |  |        |     |                   |
|---|---|--------------------|--------------------------|-------|-----------------------|---|-------------------|--|--------|-----|-------------------|
|   | Net assets<br>without donor<br>restrictions |                    | without donor with donor |       | Total                 | Net assets<br>without donor<br>restrictions |                   | Net assets<br>with donor<br>restrictions |        |     | Total             |
| Other revenue<br>Interest and dividend income<br>Net realized (losses) gains<br>Change in unrealized net<br>gains and losses on | \$  | 778,163<br>(8,372) | \$                       | -     | \$ 778,163<br>(8,372) | \$  | 330,808<br>73,523 | \$                                       | -      | \$  | 330,808<br>73,523 |
| investments   |   | 232,019            | (25                      | ,261) | 206,758               |   | 995,591           |  | 12,796 | 1   | ,008,387          |
| Total   | \$  | 1,001,810          | \$ (25                   | ,261) | \$ 976,549            | \$  | 1,399,922         | \$                                       | 12,796 | \$1 | ,412,718          |

## **NOTE D - TRUSTS HELD BY THIRD PARTIES**

St. Edmond's is the beneficiary of individual trusts held in perpetuity by third parties. At June 30, 2019 and 2018, the allocable fair value of these trusts was \$1,049,439 and \$1,074,700, respectively, and is recorded as trusts held by third parties in the accompanying statements of financial position. During fiscal year 2019, St. Edmond's recognized depreciation of \$25,261 related to these trusts. During fiscal year 2018, St. Edmond's recognized appreciation of \$12,796 related to these trusts.

## NOTES TO FINANCIAL STATEMENTS - CONTINUED

# June 30, 2019 and 2018

# NOTE E - PROPERTY, PLANT AND EQUIPMENT

Property, plant and equipment and accumulated depreciation at June 30, 2019 and 2018 consist of:

|                                    | <br>2019        | <br>2018        |
|------------------------------------|-----------------|-----------------|
| Land                               | \$<br>47,166    | \$<br>9,000     |
| Buildings                          | 1,389,875       | 1,046,378       |
| Building improvements              | 7,161,619       | 7,097,527       |
| Furniture and equipment            | 903,041         | 758,920         |
|                                    | <br>9,501,701   | <br>8,911,825   |
| Accumulated depreciation           | <br>(6,628,142) | <br>(6,323,776) |
|                                    |                 |                 |
| Property, plant and equipment, net | \$<br>2,873,559 | \$<br>2,588,049 |

Depreciation expense of \$304,366 and \$301,838 was incurred for the years ended June 30, 2019 and 2018, respectively.

## NOTE F - ACCOUNTS RECEIVABLE - COMMONWEALTH OF PENNSYLVANIA

At June 30, 2019 and 2018, St. Edmond's had uncollateralized accounts receivable from various public agencies, primarily the Commonwealth of Pennsylvania, Department of Human Services ("DHS"), of \$2,435,529 and \$3,172,531, respectively. These balances potentially subject St. Edmond's to a concentration of credit risk. St. Edmond's monitors its funding arrangements with DHS and other agencies.

### NOTE G - FAIR VALUE MEASUREMENTS

FASB Accounting Standards Codification ("ASC") 820, *Fair Value Measurements and Disclosures*, establishes a single authoritative definition of fair value, sets a framework for measuring fair value, and requires additional disclosures about fair value measurements. The framework provides a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (Level 1 measurements) and the lowest priority to unobservable inputs (Level 3 measurements). The three levels of the fair value hierarchy under ASC 820 are described as follows:

- Level 1 Quoted prices in active markets for identical assets or liabilities as of the measurement date.
- Level 2 Inputs other than Level 1 that are observable, either directly or indirectly, such as quoted prices for similar assets or liabilities; quoted prices in markets that are not active; or other inputs that are observable or can be corroborated by observable market data for substantially the same term of the assets or liabilities.
- Level 3 Unobservable inputs that are supported by little or no market activity and that are significant to the fair value of the assets or liabilities.

A financial instrument's level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement.

#### NOTES TO FINANCIAL STATEMENTS - CONTINUED

#### June 30, 2019 and 2018

#### **NOTE G - FAIR VALUE MEASUREMENTS - Continued**

Fair value calculations may not be indicative of net realizable value or reflective of future fair values. Furthermore, although St. Edmond's believes its valuation methods are appropriate and consistent with other market participants, the use of different methodologies or assumptions to determine the fair value of certain financial instruments could result in a different fair value measurement at the reporting date.

The following tables present the fair values of the investments held by St. Edmond's by level within the fair value hierarchy, as of June 30, 2019 and 2018:

| <u>2019</u>   | Quoted prices<br>in active<br>markets<br>(Level 1) | Significant<br>other<br>observable<br>inputs<br>(Level 2) | Significant<br>unobservable<br>inputs<br>(Level 3) | Total fair<br>value                     |
|---|--|---|--|---|
| Assets<br>Investments<br>Trusts held by third parties<br>Beneficial interest in net assets held<br>by affiliated organization | \$ 15,647,350<br>-<br>-                            | \$ -<br>-<br>-  | \$   | \$ 15,647,350<br>1,049,439<br>2,236,393 |
| Total assets at June 30, 2018   | \$ 15,647,350                                      | \$-   | \$ 3,285,832                                       | \$ 18,933,182                           |
| <u>2018</u>   |  |   |  |   |
| Assets<br>Investments<br>Trusts held by third parties<br>Beneficial interest in net assets held<br>by affiliated organization | \$ 14,777,540<br>-<br>-                            | \$ -<br>-<br>-  | \$ -<br>1,074,700<br>2,236,393                     | \$ 14,777,540<br>1,074,700<br>2,236,393 |
| Total assets at June 30, 2018   | \$ 14,777,540                                      | <u>\$</u> -   | \$ 3,311,093                                       | \$ 18,088,633                           |

The following table is a rollforward of the statements of financial position amounts for financial instruments classified within Level 3 of the fair value hierarchy defined above:

|   |                              | Beneficial<br>interest in net                |
|---|------------------------------|--|
|   | Trusts held by third parties | assets held<br>by affiliated<br>organization |
| Fair value June 30, 2017<br>Unrealized gains, net<br>Increase in beneficial interest in net assets held by affiliated | \$ 1,061,904<br>12,796       | \$ 1,876,941<br>-                            |
| organization  | -                            | 359,452                                      |
| Fair value June 30, 2018<br>Unrealized losses, net  | 1,074,700<br>(25,261)        | 2,263,393<br>                                |
| Fair value June 30, 2019  | \$ 1,049,439                 | \$ 2,263,393                                 |

#### NOTES TO FINANCIAL STATEMENTS - CONTINUED

## June 30, 2019 and 2018

# **NOTE G - FAIR VALUE MEASUREMENTS - Continued**

During 2019 and 2018, no investments were transferred between Levels 1, 2 or 3.

#### **NOTE H - PENSION PLAN**

#### Lay Employees' Retirement Plan - frozen effective June 30, 2014

Through June 30, 2014, the eligible lay employees of St. Edmond's were covered under the Archdiocese of Philadelphia Lay Employees' Retirement Plan (the "Plan"), which is a defined benefit pension plan covering substantially all lay employees of the Archdiocese, based on age and service requirements. The Plan is administered by the Trustees of the Plan. St. Edmond's made annual contributions to the Plan at a rate of 5.9% of the salaries of eligible employees for the years ended June 30, 2019 and 2018. The amount expensed by St. Edmond's was \$266,544 and \$251,208 for the fiscal years ended June 30, 2019 and 2018, respectively. Separate accounts for vested benefits and pension fund assets are not maintained for each institution.

On November 5, 2013, the Archdiocese of Philadelphia Office for Financial Services ("OFS") announced that it would freeze the Plan effective June 30, 2014. All current employees at the time of the announced freeze retained benefits they had earned and continued to accrue benefits through the effective date. After the effective date, accrued pension benefits under the Plan do not increase for current employees for additional service or increases in pay after the freeze date.

## Archdiocese of Philadelphia 403(b) Retirement Plan

Effective July 1, 2014, the Archdiocese of Philadelphia established a 403(b) defined contribution plan. Under the 403(b) plan, and subject to statutory limits, all employees at least 18 years of age are immediately eligible to make voluntary deferred salary contributions into the 403(b) plan.

Employer contributions, which cover employees meeting the eligibility requirements below, are discretionary. The following are the eligibility requirements for the employer contributions:

*Grandfathered Employees* - Any employee who was accruing benefits as an active participant in the Plan as of its freeze date of June 30, 2014 is a grandfathered employee and will be eligible to receive employer contributions beginning with the first payroll on or after September 1, 2014.

*Non-Grandfathered Employees* - Non-grandfathered employees are eligible to receive the employer contribution beginning with the first payroll coinciding with or immediately following the completion of 1,000 hours of service during the 18-month period beginning July 1, 2014 through December 31, 2015. The employee must also have attained at least 18 years of age to be eligible. For a non-grandfathered employee hired prior to July 1, 2014 who does not meet the eligibility requirements for an employer contribution in the time frame described above, the period for determining whether or not one meets the 1,000-hour service requirement will shift to the calendar year beginning January 1, 2016.

*Vesting* - Vesting in employer contributions to a 403(b) plan account will be immediate for any grandfathered employee who has completed 12 months of service as of June 30, 2014. Vesting in employer contributions for all other employees will take place after the completion of 12 months of service.

In fiscal years 2019 and 2018, the Archdiocese employer contribution rate was 4.5% of base salary for eligible employees. The contributions by St. Edmond's into the 403(b) plan totaled \$203,299 and \$191,598 for the years ended June 30, 2019 and 2018, respectively.

## NOTES TO FINANCIAL STATEMENTS - CONTINUED

#### June 30, 2019 and 2018

## **NOTE I - RELATED PARTY TRANSACTIONS**

St. Edmond's is covered under various insurance and retirement plans administered by the Archdiocese.

CSS provides administrative and accounting services for related institutions and group homes, including St. Edmond's. The total expenses incurred by CSS in providing services are accumulated and allocated on a pro rata basis to the institutions and group homes. The allocated amount is reported as an administrative and general expense in the statements of activities and changes in net assets. Any difference between the allocation and the amount charged to the institution during the year is considered a contribution of services from CSS. Repayment of amounts due from CSS is expected when cash is available. The amount due from CSS was \$13,297,689 and \$12,791,078 at June 30, 2019 and 2018, respectively.

The transactions with the Archdiocese and CSS charged to expense for the fiscal years ended June 30, 2019 and 2018 were as follows:

|   | <br>2019      | <br>2018      |  |
|---|---------------|---------------|--|
| Archdiocese of Philadelphia                   |               |               |  |
| Insurance                                     | \$<br>56,028  | \$<br>51,489  |  |
| Lay employee pension contributions            | <br>266,544   | <br>251,208   |  |
|   |               |               |  |
|   | \$<br>322,572 | \$<br>302,697 |  |
|   |               |               |  |
| Catholic Social Services                      |               |               |  |
| Allocated administrative and accounting costs | \$<br>637,224 | \$<br>596,603 |  |
| Information technology services               | <br>98,424    | <br>131,762   |  |
|   |               |               |  |
|   | \$<br>735,648 | \$<br>728,365 |  |

Catholic Charities Appeal donated \$25,000 to St. Edmond's during the fiscal years ended June 30, 2019 and 2018.

On September 24, 2009, CSS (borrower) entered into a loan agreement with St. Edmond's (lender) in the amount of \$5,000,000. The loans payable bear interest at an annual fixed rate of 3%, with repayment due when cash is available. On December 1, 2012, CSS and St. Edmond's amended the previously executed loan agreement to increase the ceiling on the loan to a maximum of \$8,000,000. All other terms of the original agreement remain in effect. As of both June 30, 2019 and 2018, St. Edmond's holds notes receivable of \$4,400,000 from CSS. For the years ended June 30, 2019 and 2018, St. Edmond's recorded \$132,000 and \$159,500, respectively, in investment return, net in the statements of activities and changes in net assets in relation to these notes receivable.

Included in accounts payable are certain related party amounts. The amount payable to Catholic Housing and Community Services of the Archdiocese of Philadelphia was \$26,791 and \$35,030 at June 30, 2019 and 2018, respectively.

#### NOTES TO FINANCIAL STATEMENTS - CONTINUED

#### June 30, 2019 and 2018

## NOTE J - INCOME TAX STATUS

St. Edmond's is a nonprofit corporation which has been granted exempt status from federal taxation under Section 501(c)(3) of the Internal Revenue Code.

St. Edmond's follows the accounting guidance for uncertainties in income tax positions which requires that a tax position be recognized or derecognized based on a "more likely than not" threshold. This applies to positions taken or expected to be taken in a tax return. St. Edmond's has determined that there are no material uncertain tax positions requiring recognition in the financial statements at June 30, 2018 or 2017.

## NOTE K - FUNCTIONAL EXPENSES

St. Edmond's provides services to physically handicapped/intellectually disabled children between the ages of 6 and 21 years of age. Expenses related to providing these services at June 30, 2019 and 2018 are as follows:

|                                     | Program |           | Supporting<br>management<br>and general |         | Total expenses<br>year ended<br>June 30, 2019 |            | Total expenses<br>year ended<br>June 30, 2018 |           |
|-------------------------------------|---------|-----------|---|---------|---|------------|---|-----------|
| Salaries, wages and other payroll   |         |           |   |         |   |            |   |           |
| costs                               | \$      | 6,839,153 | \$                                      | 257,399 | \$  | 7,096,552  | \$  | 6,878,418 |
| Administrative and general expenses |         | 1,314,513 |   | 510,118 |   | 1,824,631  |   | 1,729,587 |
| Occupancy                           |         | 572,808   |   | 21,829  |   | 594,637    |   | 583,931   |
| Direct expenses of care             |         | 270,860   |   | -       |   | 270,860    |   | 255,240   |
| Depreciation                        |         | 290,667   |   | 13,699  |   | 304,366    |   | 301,838   |
| Total expenses                      | \$      | 9,288,001 | \$                                      | 803,045 | \$  | 10,091,046 | \$  | 9,749,014 |

# **NOTE L - FUNDING**

St. Edmond's is a certified Intermediate Care Facility for Individuals with Intellectual Disabilities and is reimbursed under the Commonwealth of Pennsylvania's Medical Assistance Program (the "Program"). Reimbursement is limited to the lower of total allowable operating expenses or the approved operating budget.

St. Edmond's per diem reimbursement rate from the Commonwealth of Pennsylvania under its Medical Assistance Program was \$582.94 and \$581.85 for the years ended June 30, 2019 and 2018, respectively.

#### NOTE M - COMMITMENTS

St. Edmond's is from time to time subject to routine litigation incidentals to its business. In the opinion of management, there are no matters which will have a material effect on St. Edmond's financial position, results of operations, or cash flows.

#### NOTES TO FINANCIAL STATEMENTS - CONTINUED

#### June 30, 2019 and 2018

## **NOTE N - SUBSEQUENT EVENTS**

Management has evaluated subsequent events for the year ended June 30, 2019, the date of the financial statements, through March 27, 2020, which is the date the financial statements were available to be issued. Pursuant to the requirements, there were no events or transactions occurring during the subsequent event reporting period which require recognition or disclosure in the financial statements.

In March 2020, the World Health Organization declared the outbreak of a novel coronavirus (COVID-19) as a pandemic, which continues to spread throughout the United States. While the disruption is currently expected to be temporary, there is uncertainty around the duration. Therefore, while we expect this matter to negatively impact our business, results of operations, and financial position, the related financial impact cannot be reasonably estimated at this time. As a result, St. Edmond's is leveraging its statement of net financial position and seeking ways to preserve its financial flexibility and to allow the organization to resume normal operations when the crisis passes and site closures are lifted.